

THE KENTUCKY BOARD OF OPHTHALMIC DISPENSERS
MEETING MINUTES
March 18, 2026

A special meeting of the Kentucky Board of Ophthalmic Dispensers conducted for The Department of Professional Licensing at 500 Mero St., Frankfort, Kentucky 40601 via Teams in PPC Conference Room 247CE.

MEMBERS PRESENT

Chad McCarty
Curt Duff
Larry Tenkman
Leslie Cecil

DPL STAFF

Jeff Bardroff, Administrative Supervisor
Sara B. Janes, Board Counsel
Kristen Lawson, Commissioner
Staci Taylor, Board Administrator

MEMBER ABSENT

Justin Morris

GUESTS

CALL TO ORDER

The board chair Curt Duff called the meeting to order at 2:31 pm.

INTRODUCTIONS

N/A

MEETING MINUTES

The Board approved the meeting minutes for January 21, 2026. Leslie Cecil motions to approve minutes, Chad McCarty second the motion. The motion carried.

FINANCIAL REPORT

The board reviewed financials from January-February. Curt Duff asked what the numbers in the parentheses represented and why the budget said \$71,400.00, and the actual expenses stated \$35,804.48. Jenna Wells from Fiscal advised Mr. Duff that the \$71,400.00 was a projection and that she would send the Board a financial report so that they could see the breakdown.

DPL REPORT

N/A

BOARD COUNCIL REPORT:

Contracts and Request for Proposal (RFP)

- Legal reviewed the FY 2027-28 DPL and OLS contracts with the Board for its consideration and signature. Legal explained the inclusion of new language relating to communications and media services by DPL, and the deletion of services in the OLS contract for legislative drafting. Motion by
- Curt Duff to approve DPL Contract for 2 years. 2nd by Leslie Cecil. All in favor. Carries
- Motion by Curt Duff to approve OLS contract as drafted. 2nd by Chad McCarty. All in favor. Carries.
- Motion by Curt Duff for Legal to prepare an RFP for investigative services for board review, 2nd by Larry Tenkman, all in favor carries. Curt Duff and Chad McCarty volunteered to assist Legal with the language outlining service qualifications

- Regs:

Legal advised the Regulations were filed on February 12, 2026, with the LRC. The Board must have a public hearing in case the Board receives any written comments about the proposed amendments. The

public hearing is set for April 21, 2026, at 2:00 pm. April 30, 2026, is the last day for public comments. A special meeting is set for May 6, 2026, at 3:00 pm to consider any comments received. If no comments are received, the special meeting will be canceled. The Administrative Regulation Review Subcommittee (ARRS) has a tentative meeting date of June 9, 2026, at 1 PM and a board member must attend with Legal.

Curt Duff and Chad McCarty volunteered to attend the ARRS on LRC June 9, 2026.

OLD BUSINESS:

N/A

NEW BUSINESS:

- VOLT asked if they could come back to another meeting and have more time to go more in depth than they did. The Board did not think it was necessary for them to come back.
- Curt Duff wants to investigate another program that caters to apprentices that he would like to come and speak to the Board about what they do.
- The Board requested that Legal prepare an opinion on whether the Board has the authority to establish educational requirements for apprentices to require specified programs designed to increase skills to improve full licensure examination passage rates.

LICENSURE STATUS REPORT:

Jeff Bardroff gave the board the current Licensure Report.

APPLICATION REVIEW:

9 Apprentice licenses and 15 OD were reviewed. Curt Duff made the motion to approve and/or ratify the licensures, and Leslie Cecil seconded the motion, and the motion carried.

COMPLAINTS

There were no complaints to review.

CE REVIEW

NA

APPROVAL FOR PER DIEM:

Curt Duff made a motion to approve per diem. Chad McCarty seconded the motion, and the motion carried.

NEXT MEETING

The next scheduled board Meeting will take place on Wednesday, May 20, 2026, at the 500 Mero St, Frankfort, KY 40601, The Mayo-Underwood Building, 2:30pm Eastern Time.

ADJOURNMENT

Larry Tenkman made a motion to adjourn the meeting at 3:21 pm. Chad McCarty seconded the motion, and the motion carried.